What do I need to know?

Payments for education and participation (Bildung und Teilhabe/But) have been available since 2011 in Germany. Learn, laugh, join in! That is the motto in the Herford District. Nobody should be excluded just because they do not have enough money. More than 10,000 young people from families with low incomes can receive that all important support from us. This allows children in KiTas nurseries or schools to join in or find friends in a club!

On the condition that you are a recipient of social benefits, allowances are granted for education and participation/inclusion over the period of entitlement. Please find an overview of social benefits below. Should you not receive social benefits and have financial problems, please allow us to assess your income situation.

Children, young people and young adults under 25 years are entitled to receive benefits if they attend a KGs (children’s day facility, Kindergarten, child minder) or school (mainstream or vocational without trainee remuneration). All children and young people up to 18 years of age receive payments to enable them to participate in social and cultural life.

You need to submit an application where you can indicate the allowances you need. You can get all the forms from the service providers or the Internet. You need to make an application in advance. Having made a basic application, you can later claim individual and specific benefits. Retrospective refund of money already paid is an exception. You receive a voucher or the provider is paid directly. The school supplies package and the pupil support grant are paid in cash.

An entitlement is based on the following principles:

- SGB II (Social Security Code)
  - Automatic school supplies
- SGB XII (3rd and 4th chapters SGB XII)
  - School supplies in cases of continuous social benefit in the month of the first day at school
  - No age limit for pupils
  - Any benefit for inclusion in social and cultural life (only 4th chapter)
- BKGG (Federal child allowance legislation)
  - when receiving child benefit/accommodation allowance
  - You can apply 12 months retrospectively

Who can receive the benefits and whom should I contact?

Recipients of unemployment benefit II, income support (SGB II)

Your case is processed in the branches of the Jobcenter Herford:
Jobcenter-Herford.Bildungspaket@jobcenter-ge.de
www.jobcenter-herford.de

Recipients of accommodation allowance, children’s allowance or social benefits (SGB XII)

Herford District
Social Services
Room 1.32 and 1.36
Tel. (05221) 13-1136
Amtshaussstraße 3,
32051 Herford
but@kreis-herford.de
www.kreis-herford.de

You can submit applications to the above named service providers as well as the city and community councils. Recipients of asylum seeker allowances should please contact the town hall in their place of residence.

Other partners:

Learn, laugh, join in!

The offices for social services of the District of Herford and the Jobcenter Herford inform you.

This flyer was created with the kind assistance of:

The offices for social services of the District of Herford and the Jobcenter Herford inform you.

Kommunales Integrationszentrum Kreis Herford

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Any questions? Please contact the service providers. We will be happy to counsel you.
What types of services are there? How can I get them?

KiTa or school

(Class) trips and outings
The costs of one or several day events at KiTa/school can be claimed. Activities on the school grounds, a series of visits, private events and equipment such as rucksacks or pocket money are not included.
- Confirmation from the KiTa/school (costs, duration, type of service, bank details of the KiTa/school or the event organiser)
- An additional form is available

Contribution to communal lunches
The KiTa/school’s lunchtime offer is subsidised. Your own contribution of one euro per child and meal is to be paid to the provider. The allowance is also possible as a lump sum. Breakfast or kiosk food (e.g. sandwiches) is not included.
- Valid written confirmation from the KiTa/school about the communal lunch
- Please use the additional form

School

Learning support to achieve educational and class targets
If the school’s free support funding options are not sufficient to achieve an improvement, your child can once again catch up with the help of the additional learning support funds. Your child can therefore move up a grade or complete school. Pupils, students, learning support institutes, teachers or other suitable people can provide the learning support. Appropriate costs will be paid.
- Statement of the offer given by the required service provider
- Statement by the school that the learning support is needed (over one school year at most)
- Please use additional form

Pupil transport to the nearest school for the chosen course of education
In principle, the pupil transport costs are already granted in North Rhine-Westphalia according to the pupil transport cost regulation. A sum of 5 euros per month is considered a reasonable personal contribution also taking into account whether the distance to school can be covered by foot or bike. The costs of essential transport are covered.
- Statement from school transport provider of pupil transport costs
- Special reason why you would depend on the transport in case of refusal

School supplies
70 euros on 1st August and 30 euros on 1st February: The school supplies package allows pupils a personal, basic set of equipment such as school bag, sportswear or materials for writing, mathematics or drawing. The amount (applied for) will be transferred to your bank account at the beginning of every school term (half yearly). A proportional payment outside the key dates is not possible, nor is the payment of further costs such as photocopying.
- School certificate when enrolled and annually for children not of compulsory school age (over 15 years if in doubt)

Children and young people under 18 years of age

Participation in social and cultural life
Up to 10 euros per month for sports, play, culture and social activities. The benefit can be individually used within the period of entitlement, also as an (accrued) total amount of a maximum of 120 euros for 12 months. Possible uses are diverse: sports club, swimming, music tuition, youth art college, dance course, English course at the KiTa, extracurricular activities at school ... If interested simply make an enquiry. Under exceptional circumstances actual expenses in connection with a participation in activities can be refunded. Items of equipment cannot be financed in this case.
- Your child’s registration documents and receipt (fees within a time period, such as quarterly, bank account details)
- or statement of a requested offer
- and/or special evidence for further expenses
- An additional form is available

General Advice
- The receipt of social benefits must be proven over the period of entitlement. Therefore submit your completed documentation (all of the pages) regularly to Herford District (not necessary for the Jobcenter)
- You must show proof of payment when claiming costs such as bills and bank statements (costs, person, type of service, date and when due)
- Please ensure that the validity of the documentation is verified, with a stamp and signature for example.